8-1-11

SACS Working Group Meeting

Present: Mary Lynn Manns, Jane Fernandes, Bruce Larson, Lisa Friedenberg, Jessica Dunsmore, Susan Reiser, Nancy Yeager, Amy Lanou (Conference Phone) and Annis Lytle

Bruce welcomed everyone to the meeting.

Update from Bruce and Jane on the compliance report. Jane stated that Dr. Cardell will not be working with our QEP; it will be the new vice president at SACS who starts the new job in August. Dr. Cardell will be here on August 16 & 17. With that being said, Bruce stated that we should move forward and create the best draft document that we can.

Lisa states that the new SLA data negates everything that we say in the QEP document. Archer will post the SLA data on the website. We should omit the data or add a paragraph with more information. Lisa will write the new paragraph.

Comments on the QEP. Nancy shared three concerns that she has. Our language is not consistent throughout the document. The project titles are not consistent and the engage part is not clear in regards to the students. Amy will draft something to address the part that is unclear.

Jane stated that maybe we should define the organizational chart with roles or jobs. Maybe we should use a work flow chart and not the organizational chart. We need to distinguish between full time, part time and faculty/staff positions. Bruce asked about the project development coordinator. This person would handle the faculty development on campus. Bruce also stated that the QEP, CTL and Institutional Effectiveness will need an administrative assistant. Amy will work on revising the organizational chart.

Mary Lynn stressed the importance of working out the details of the process for assessment—how and where will we assess? She also suggested that we may want to concentrate on product assessment only. Lisa talked about the testing part and the rubric. What are our students like when they come to campus? SACS wants to know this and the SLA doses this. Lisa also stated that we should use the word “long term” (not longitudinal) study. Susan and Lisa made comments on how to get the seniors to take the testing seriously and not just random testing. Jessica stated that maybe we should do the testing in the LSIC classes. Mary Lynn stated that the small group will work on the “how” and “where” at their meeting on Thursday.

Please send all additional comments to Mary Lynn.

The next SACS Working Group Meeting is scheduled for August 5th from 10:00 to 11:30 pm.

Meeting adjourned at 4:20 am.