11-11-11

SACS Working Group Meeting

**Present:** Mary Lynn Manns, Jane Fernandes, Bruce Larson, Lisa Friedenberg, Jessica Dunsmore, Susan Reiser, Nancy Yeager, Amy Lanou and Annis Lytle

Bruce welcomed everyone to the meeting.

**Compliance Update.** Bruce went over the dates and timeline for submitting our Focused Report and QEP.

- December 2 – Board of Trustees Meeting on QEP and Compliance
- January 25 – All documents to be received by Louis Toms
- February 1 – All documents to be finalized

He expects that we should receive the Off-Site response to our Compliance Report before the Thanksgiving break.

Jessica updated the group on what she learned from the off-site visit last week at SACS in Atlanta. She distributed a handout and shared detailed information about the off-site process.

**QEP Update.** Mary Lynn shared the good news that the QEP document and budget were approved by Senior Staff. She also noted that her meeting with the Faculty Senate led to a reduction in the marketing budget and a few additional changes; an updated copy of the QEP budget was distributed.

Mary Lynn spoke about the call for educators, i.e., those who would be invited to participate in the pilot year of the QEP; ten educators should be on board by the time the on-site team arrives on campus in March 2012. The call for the QEP Director has been sent out and she has received one inquiry. Mary Lynn said that we need to encourage others to apply.

Mary Lynn stated that Dr. Kate Williams, of Eastern Kentucky University, has been recommended as our QEP Lead Evaluator. Dr. Williams is EKU’s QEP Director and has a wealth of experience that will help us jumpstart our QEP. Mary Lynn encouraged the group to take a look at the EKU’s QEP website.
Mary Lynn shared QEP marketing information with the group. The group discussed the many ways that we need to educate faculty, staff and students about the QEP. Mary Lynn stressed the importance of this work.

Bruce thanked Amy, Susan, Jessica, Lisa and Mary Lynn for all the great done on the QEP. The meeting was then adjourned.

The next SACS Working Group Meeting is scheduled for December 9th from 10:00 to 11:30 pm.