12-3-10
SACS Working Group Meeting

Present: Jane Fernandes, Mary Lynn Manns, Nancy Yeager, Lisa Friedenberg, Amy Lanou, and Annis Lytle

Not Present: Bruce Larson was unable to attend this meeting. Traveling to Louisville, KY for SACS Meeting

1. QEP

Mary Lynn went over the Email from Till about the survey and also the sample chart of identification of topic category.

Data been gathered from December 1-12. Mary Lynn will go over the data with the Working Group at the next meeting on December 14. The QEP leadership team will meet on December 17 to go over the gathered data. The team will categorize all of the ideas and select a topic from the 7 choices. The team will review the survey results, define our topic and after the December 17 meeting we will have a recommendation and then obtain approval from the governing bodies.

Criteria
Broad Area
Category
Topic
Plan

The Process
Durable
Sustainable or 5 year period
Accessible
Related to Broad Area

Email to the Working Group will be sent from Mary Lynn over the holiday break.