SACS Working Group Meeting

Present: Jane Fernandes, Mary Lynn Manns, Lisa Friedenberg, Amy Lanou, Bruce Larson, Nancy Yeager and Annis Lytle

Mary Lynn presented the QEP buttons and stickers that the marketing class designed to the group. The group liked the stickers. Mary Lynn will ask the class to rethink the idea for the buttons.

Bruce updated the group on the Compliance Certification stating that he, Jane and Lisa are currently working on draft two. There will be two readers of the draft. The feedback to the SACS Responders will include four items: 1) a cover letter; 2) draft two with inserted feedback from both readers; 3) a copy of the feedback letter for draft one; and 4) a copy of the report style sheet.

Eileen Crowe will do a session on the report style sheet for the SACS Responders where she provides guidance for their next drafts in terms of using and applying the style sheet.

Louis Toms gave the SACS Document Group—Eileen Crowe, Bruce Larson, Annis Lytle, and Louis Toms—a presentation on Insight last week. The Group will be working with Debbie Griffith to ensure, insofar as possible, consistency between the Insight materials and the web practices of UNC Asheville.

Lisa asked if Eileen could produce a model document that could be used during her style sheet session and also sent to the SACS Responders, along with the other four items, in case someone is unable to attend the session. This will be done.

Jane announced that the chair of the On-Site Reaffirmation Committee for UNC Asheville has been selected: Dr. Gloria W. Raines, Vice Chancellor for Student Affairs, Louisiana State University in Shreveport.

Jane also announced that the BA in Anthropology and the Climate Change and Society Certificate has been approved SACS, as well as by the UNC Asheville Faculty Senate and UNC General Administration. This information will be conveyed to the campus community. The certificate program will be housed in the MLA Program.

Nancy stated that the UNC Asheville SACS website currently has no information about the compliance certification and lots of information on the QEP. She volunteered to update the website with that information. Jane and Bruce said we would add the SACS timeline and the agendas and minutes from the SACS Executive Committee meetings to the website.

Mary Lynn reported on the QEP and gave the group three handouts:

1. QEP Timeline, Phase II
2. UNC Asheville’s DRAFT Quality Enhancement Plan Topic
3. Focus Groups – DRAFT

Mary Lynn and Amy went over the handouts in detail, the group providing comments and recommendations. The handouts will be updated. The QEP Timeline will be posted to the website and the DRAFT Quality Enhancement Plan Topic handout will, after revision, be sent to Jane for her consideration; ultimately the DRAFT will be sent to the SACS Vice President Dr. Cheryl Cardell for her feedback. The document Focus Groups—DRAFT is being revised in light of group discussion.